Group Billing Reminder Notice

Department of Medical Assistance Services (DMAS)

A Group Practice consists of two or more fee-for-service practitioners that share the same Tax ID (EIN) for Billing or Payment purposes.

DATE YOU **MAY** BEGIN GROUP BILLING: March 26, 2007

DATE YOU **MUST** BEGIN GROUP BILLING: May 23, 2007

DO…

☑ **Submit the Group Practice (Type 2) NPI as the Billing Provider and the Individual Practitioner (Type 1) NPI as the Rendering (Servicing) Provider.**

☑ Ensure that the Group Practice is enrolled. Visit the DMAS website at http://www.dmas.virginia.gov and select the Provider Enrollment link.

☑ Ensure that all members of the Group Practice are enrolled as participating providers.

☑ Only use the appropriate NPIs for the Billing Provider, Rendering (Servicing) Provider, and Other Providers on all claims submissions.

☑ Request Prior Authorizations using the Rendering (Servicing) Provider's NPI.

DO NOT…

☒ Do not submit the Group Practice NPI for both the Billing Provider and the Rendering (Servicing) Provider. The claim will be denied.

☒ Do not submit the Individual Practitioner's NPI for both the Billing Provider and the Rendering (Servicing) Provider. The claim, if approved, will be paid to the practitioner under his/her individual Tax ID Number if the practitioner's own practice is enrolled with Virginia Medicaid; otherwise, the claim will be denied.

☒ Do not mix an NPI for the Billing Provider with a Medicaid Provider Identification Number (PIN) for the Rendering (Servicing) Provider. The claim will be denied.

☒ Do not mix a Medicaid PIN for the Billing Provider and an NPI for the Rendering (Servicing) Provider. The claim will be denied.

☒ Do not request Prior Authorizations using the Group Practice's NPI.

General DMAS Group Practice Billing Guidelines

__Billing Provider NPI__ * -- The Group Practice's Type 2 Organization NPI
- CMS1500 (08-05): Enter the Billing Provider NPI in Locator 33a
- 837P, Loop 2010AA: Enter the "XX" qualifier in NM108, and the Billing Provider NPI in NM109

__Rendering (Servicing) Provider NPI__ * -- The Practitioner's Type 1 Individual NPI
- Required on Group Practice Claims.
- The Rendering Provider NPI must be different than the Billing Provider NPI.
- CMS1500 (08-05): Enter the Rendering Provider NPI in Locator 24j for each service.
- 837P, Loop 2310B: Enter the "XX" qualifier in NM108, and the Rendering Provider NPI is entered in NM109. This applies to all services unless the 2420A loop is used.
- 837P, Loop 2420A: Enter the "XX" qualifier in NM108, and the Rendering Provider NPI in NM109. Use only when this service has a different rendering provider than specified in loop 2310B.

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* __Refer to the DMAS Provider Manuals http://www.dmas.virginia.gov/prm-provider_manuals.htm and Companion Guides https://virginia.fhsc.com/hipaa/CompanionGuides.asp.__

DMAS Group Billing Quick Reference Guide

Scenario	Billing Provider Locator	Rendering (Servicing) Provider Locator	DMAS Action
__Correct way to bill as a Group Practice__ ☑ __Beginning March 26, 2007__	__Group Practice NPI (Type 2 Org.)__	__Individual Practitioner NPI (Type 1 Ind.)__	__Claim processed using the Billing and Rendering Provider NPIs.__
Mixed Use of NPI & Medicaid PIN ☒ Beginning March 26, 2007	Group Practice NPI	Medicaid PIN	Claim Denied
Mixed Use of NPI & Medicaid PIN ☒ Beginning March 26, 2007	Medicaid PIN	Individual Practitioner NPI	Claim Denied
Use the same NPI for Billing and Rendering (Servicing) Provider ☒ Beginning March 26, 2007	Group Practice NPI	Group Practice NPI	Claim Denied: The Group Practice cannot be the Rendering Provider
Use the same NPI for Billing and Rendering (Servicing) Provider ☒ Beginning March 26, 2007	Individual Practitioner NPI	Individual Practitioner NPI	If approved, claim is paid to the Rendering Provider's Tax ID when enrolled; otherwise, claim is denied.
Group Practice Not Enrolled ☒ Beginning March 26, 2007	Group Practice NPI	Individual Practitioner NPI	Claim Denied
Rendering Provider Not Enrolled as a Member of the Group Practice ☒ Beginning March 26, 2007	Group Practice NPI	Individual Practitioner NPI	Claim Denied
Continue using Medicaid Provider Identification Number (PIN) ☒ __After May 22, 2007__	Medicaid PIN	Medicaid PIN (same as billing)	Claim Denied